



SCHEDULE OF STANDARD FEES 2025

Conveyancing / Dispositions / Legal fees

	(£)
Notice of Assignment	135.00 + VAT
Notice of Charge	135.00 + VAT
Combined Notice of Assignment and Charge	270.00 + VAT
RTM Notice (if required)	£70.00 + VAT
Deed of Covenant – preparation of the engrossment	230.00 + VAT
Licence to Assign	320.00 + VAT
Landlord's Consent	175.00 + VAT
Certificate of Compliance	160.00 + VAT
Certificate of Compliance & RX documents	200.00 + VAT

Pre-Sale enquiries – **All packages to be sent via email. If requested to be delivered by post an additional charge of £7.99 will be incurred**

	(£)
Standard Package, Ground Rent only	185.00 + VAT
Standard Package, Ground Rent and Insurance	215.00 + VAT
Standard Package, property managed reactively	320.00 + VAT
Additional Enquiries -- following the issue of a standard information package...	30.00 + VAT per question
Expedited Fee	120.00 - VAT

****Standard turnaround time for packages is 7-10 working days upon receipt of payment, with the additional expedited fee upon receipt of payment the package will be issued within 2 working days****



Additional Building Safety Act 2022 enquiries

	(£)
First 10 Enquiries	150.00 + VAT
Each Additional set of up to 5 Enquiries	75.00 + VAT
Expedited Fee	100.00 + VAT

****Standard turnaround time is 7-10 working days upon receipt of payment, with the additional expedited fee upon receipt of payment replies to enquiries will be issued within 3-5 working days – please note that where a third party is involved e.g. RMC/RTM this may prohibit our response or delay the process****

Miscellaneous

	(£)
Duplicate Statement of Account	30.00 + VAT
Duplicate Insurance Certificate	30.00 + VAT
Copy Lease – alternatively leases can be obtained direct from the Land Registry.	55.00 + VAT

Fees for Updated Information (where a package has previously been provided) - All packages to be sent via email. If requested to be delivered by post an additional charge of £7.99 will be incurred

	<u>6-12 Months</u>	<u>12 Months Onwards</u>
Standard Package, Ground Rent Only	60.00 + VAT	185.00 + VAT
Standard Package, Ground Rent and Insurance	60.00 + VAT	215.00 + VAT
Standard Pack, property managed reactively	110.00 + VAT	320.00 + VAT

All fees stated above are EXCLUSIVE of VAT (@20%)